

# Notice of Meeting

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## Local Outbreak Engagement Board (Public)

**Friday, 31st July, 2020 at 10:00am**

This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020

Please note: The Council will be live streaming its meetings.

This meeting can be streamed live here: <https://westberks.gov.uk/loeblive>

You can view all streamed Council meetings here: <https://www.westberks.gov.uk/councilmeetingslive>



WestBerkshire  
C O U N C I L

**Agenda - Local Outbreak Engagement Board (Public) to be held on Friday, 31 July 2020**  
(continued)

**Note:** The Council broadcasts some of its meetings on the internet, known as webcasting. If this meeting is webcasted, please note that any speakers addressing this meeting could be filmed. If you are speaking at a meeting and do not wish to be filmed, please notify the Chairman before the meeting takes place. Please note however that you will be audio-recorded.

Date of despatch of Agenda: 23 July 2020

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Gordon Oliver / James Townsend on e-mail: [Gordon.Oliver1@westberks.gov.uk](mailto:Gordon.Oliver1@westberks.gov.uk) / [James.Townsend1@westberks.gov.uk](mailto:James.Townsend1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



**Agenda - Local Outbreak Engagement Board (Public) to be held on Friday, 31 July 2020**  
(continued)

**To:** Dominic Boeck, Graham Bridgman, Nick Carter, Shairoz Claridge,  
Lynne Doherty, Tessa Lindfield, Steve Masters, Matt Pearce, Andy Sharp,  
Martha Vickers and Howard Woollaston

**Substitutes:** Alan Macro and Meradin Peachey

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# Agenda

<b>Part I</b>	<b>Page No.</b>
1 <b>Election of Chairman</b>	
2 <b>Apologies for Absence</b>	
3 <b>Appointment of Vice-Chairman</b>	
4 <b>Declarations of Interest</b>	
5 <b>Terms of Reference</b> To review the Terms of Reference for the Local Outbreak Engagement Board.	1 - 2
6 <b>COVID-19 Status Report (Verbal Report)</b> To receive an update on the current status of COVID-19 infections and deaths within West Berkshire and nationally	
7 <b>Local Incident Report (Verbal Report)</b> To receive an update on any local outbreaks of COVID-19 and any measures that have been put in place in response to the outbreak.	
8 <b>Communications Update (Verbal Report)</b> To receive an update on COVID related communications, including consideration of a leaflet about COVID-19 Local Outbreak Control Plans, which is scheduled to go out to all residents of West Berkshire	3 - 4

Sarah Clarke  
Service Director: Strategy and Governance

If you require this information in a different format or translation, please contact  
Moira Fraser on telephone (01635) 519045.